



New Jersey Commission on Recreation
for Individuals with Disabilities

WORKSHOP

Grant Writing, Proposal Writing and an Update on the ROID Grants

Wednesday, April 3, 2019

Plainsboro Recreation & Cultural Center

Plainsboro, NJ

.3 CEU Pending

Registration - 8:30 am Breakfast - 9:00 am Program - 9:30 am - 1:00 pm

\$55 fee includes: Hearty Buffet Breakfast, CEUs, Refreshment Break, and Giveaway

Presenters

Leigh Clark, Business & Funding Information Librarian, NJ State Library

Jennifer Underwood, Sr. Contract Administrator, NJ Dept. of Community Affairs

***Whether you're a novice or an experienced grant/proposal writer,
this workshop is for you.***

Discover what funders are looking for from agencies and nonprofits seeking grants, and learn how to find potential funders. This workshop will address the most important information needed in finding Grants and for writing a strong grant proposal including:

- Identifying funders and learn what are their motivations.
- Understand what funders really want to know about the organizations that they are potentially funding.
- Learn the basic elements of a grant proposal and how to make the first approach to funders.
- Learn the do's and don'ts of writing and submitting a proposal and how to follow up regardless the outcome.

Participants will get an in-depth look at the NJ Department of Community Affairs Recreational Opportunities for Individuals with Disabilities (ROID) Grant application process and will be informed about the DCA requirements for ROID grant submittals.

- Receive hints and tips for completing the application completely on the System for Administering Grants Electronically (SAGE).
- Data collection for ROID programs will be reviewed and discussion will ensue as to how to make the data more meaningful for the grantees as well as for the NJ DCA.
- Evaluate current programs and assess that objectives are being met for programs and whether changes need to be made.

REGISTER ONLINE at www.njcrd.org

- ***Credit card registrations (M/C, VISA) will be processed by EventBrite via a link on www.njcrd.org***
- ***If paying by check or purchase orders, register on-line then send registration form along with checks/purchase orders made payable to NJCRID,***
- ***Mail to: NJCRID, PO Box 26, Kendall Park, NJ 08824 prior to March 27, 2019***

Registration Form Grant Writing Workshop April 3, 2019 Plainsboro, NJ .3CEU \$55.00
(Personal information will not be shared)

Name: _____ (Please print clearly - only one name per form)

Agency: _____ Work Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

Cell/Emergency Phone: _____ Home Phone: _____ E-Mail: _____

Check # _____ Purchase Order # _____ (Must be received by March 27, 2019)

QUESTIONS? Contact NJCRID at 908-768-2743 or email mynjcrd@gmail.com

To withdraw registration for refund, written notice is required prior to March 27, 2019

DIRECTIONS

***Plainsboro Recreation & Cultural Center
641 Plainsboro Road, Plainsboro, NJ
609-799-0909***

Grant Writing, Proposal Writing and an Update on the ROID Grants

Wednesday, April 3, 2019

Registration begins at 8:30 am.

Buffet Breakfast 9:00 am to 9:30 am.

From NJ TURNPIKE

- Use Exit 8A
- Bear right at exit onto Route 32 West
- Turn left at 2nd traffic light onto Route 130 South
- Turn right at 3rd traffic light onto Dey Road
- Immediately after 2nd light, turn left into Municipal Center parking lot
- Park on the right side - proceed up the stairs - the Recreation Center is directly across from the Municipal Court

From Route 1 North heading South

- Exit at Ridge Road
- Turn Left and cross over Route 1 North and Route 1 South onto Ridge Road South
- Go to 1st traffic light and turn right onto Schalks Crossing (not Corner) Road.
- Go straight 2.2 miles, turn left at the 5th light onto Plainsboro Road
- Plainsboro Municipal Complex will be on your right.
- Park on the right side - proceed up the stairs - the Recreation Center is directly across from the Municipal Court

From Route South heading North

- Turn right onto Plainsboro Road
- Go straight for several miles - the Plainsboro Township Complex will be on the right.
- Park on the right side - proceed up the stairs - the Recreation Center is directly across from the Municipal Court

From Route 130

- Exit onto Dey Road
- Turn left coming from the West
- Turn right coming from the East
- After 2nd traffic light, bear to the left and make a left into the Municipal Center parking lot
- Park on the right side - proceed up the stairs - the Recreation Center is directly across from the Municipal Court